

# ACE Acrobat Table Extraction Plug-In User's Guide

## **Installing ACE**

## Windows 95, Windows 98, Windows NT, or Windows 2000

- 1. Close any open programs (Go to the Windows taskbar to see any open programs)
- 2. Insert the ACE installation disk into the floppy disk drive.
- 3. From the Start menu, choose Run.
- 4. Type X:\SETUP, where X is the floppy disk drive letter (Floppy disk drives are usually named A or B).
- 5. When the Welcome dialog box appears, read the information carefully. Click Next.
- 6. When the license agreement dialog box appears, read it carefully, you must accept the terms of the license agreement before proceeding with the installation. Click Next.
- 7. When the Select Destination Directory dialog box appears, verify that the default destination directory is the correct Acrobat® plug-ins directory. ACE must be installed in the correct plug-ins directory for Acrobat to load it.

# Starting ACE



Once the Acrobat Reader is running and a PDF document is being displayed, the ACE plug-in can be activated in 1 of 2 ways:

- 1. From the Plug-Ins menu, select the ACE menu item.
- 2. From the toolbar, click the ACE icon. The ACE icon can be identified as the icon resembling an airplane.

## **Using ACE**

Once the Acrobat Reader is running and a PDF document is being displayed, navigate to the page that contains the table to be extracted.

- 1. Activate the ACE plug-in.
- 2. Starting at the top left corner of the table, with the left mouse button depressed, drag a rectangle around the table releasing the left mouse button when done.
- 3. Using the right mouse button, click in the display area to activate the ACE menu. See "ACE Popup Menu" for more information.
- 4. Select the "Extract Table" menu item.
- 5. When the "File Save As" dialog appears, choose the name, location and type for the output file. Table data can be saved as either a TAB delimited file or as an HTML <TABLE></TABLE> formatted file.
- Once ACE has completed extracting the data and writing the output file, a popup message will appear alerting you to the location of the new output file.

# **ACE Popup Menu**

#### **New Selection**

Use this menu option to create a new selection. Once a selection has been made, the selection rectangle may be altered using the "Edit Selection" menu item. To abandon the current selection and start over, use the "New Selection" menu option.



#### **Edit Selection**

Use this menu option to alter the selection rectangle. Once a selection has been made, the selection rectangle may be altered to include or exclude table rows or columns. Using the left mouse button, click and drag the rectangle to the desired size from any of its four corners.

#### **Extract Table**

Use this menu option to initiate the extraction process. Upon selecting this menu option, a file "Save As" dialog will appear to solicit information about the location, name, and type of output file. Table data can be saved as either a TAB delimited file or as an HTML <TABLE> formatted file

#### Preferences...

Use this menu option to modify Ace's preferences

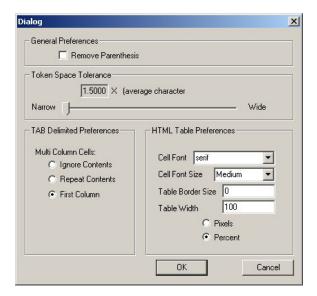
### **ACE Preferences Menu**

#### **Remove Parenthesis**

On many tabular publications negative numbers are shown in parenthesis. Use this option to remove the parenthesis and save the data as negative.

## **Token Space Tolerance**

On some publications, ACE may need a little help discovering the boundaries of columns. Use the slide bar to finetune the column discovery process to your particular document.



#### Multi Column Cells

Some tabular data may contain cells that span multiple columns. Use this option to control how such cells are saved in a fixed record, TAB delimited output file. **Ignore Contents** instructs ACE to simply produce no output for multicolumn cells. **Repeat Contents** instructs ACE to repeat the cell data for every column it spans. **First Column** instructs ACE to place the cell data over the first column only.

#### **Cell Font**

For HTML Table output, set the font face used to display cell data.

#### **Cell Font Size**

For HTML Table output, set the font size used to display cell data.

#### **Table Border Size**

For HTML Table output, set the size of the table border.

## **Table Width**

For HTML Table output, set the width of the table. Choose **Pixels** to set the absolute width of the table. Choose **Percent** to set the width relative to the viewable area of the web browser.

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